



INDIAN INSTITUTE OF TECHNOLOGY HYDERABAD

Kandi, Sangareddy-502284

Phone: 040-2301 6773

Website: www.iith.ac.in; Email: Office.admin@iith.ac.in

Tender No. IITH/MS/189/Beauty Parlor/2023

Date: 22.02.2023

Sealed quotations are invited for setting up a Unisex Beauty Parlor/Salon at IIT Hyderabad (Kandi campus). The contract will be initially for a period of one year, extendable for another two years on satisfactory performance of the contractor. Interested parties may send their quotations in a sealed envelope in **single bid format** so as to reach the following address **on or before 12:00 Noon on 16.03.2023**.

The Registrar
IIT Hyderabad
Kandi, Dist. Sangareddy (Telangana) Pin - 502284

2. **The bids will be opened at 3.00 PM. on 16.03.2023 in Room No.222-B, Academic Block-A, in IITH Kandi Campus.** The bidders or their authorized representatives may be present at the time of opening of bids. However, the bids will be opened on scheduled date and time even if the bidders or their representatives are not present.
3. The bidders are encouraged to attend a pre-bid meeting regarding this tender on **16.03.2023 at 3.00 PM** in Room NO. 222-B, Academic Block A. IIT Hyderabad shall provide clarifications regarding the prices, bid procedure and other expectations from the bidders in this meeting. A corrigendum may be provided if deemed appropriate. No extension of bid submission date shall be provided in lieu of any corrigendum. The bid submission/opening date and time shall remain unaltered.
4. The bidder shall quote the license fee he/she intends to pay to IITH (as per format attached in Part-III). Whoever offers the highest license fee to the Institute and fulfills all the eligibility criteria and terms and conditions of this Tender document, will be selected for award of the contract, provided that all the requisite documents are furnished and all the following conditions are met.
5. **Earnest Money Deposit of INR 5,000/-** by the way of a Demand Draft/Banker's cheque (in favor of The Director, IIT Hyderabad and payable at Hyderabad) should be deposited by the parties participating in the bidding process, which will be refunded after award of the contract to the unsuccessful bidders. The EMD of the successful bidder will be adjusted for Security Deposit.
6. IITH reserves the right to accept or reject any or all tenders without assigning any reason thereof. The Institute will not be responsible for any loss or postal delays of the document in transit.

Eligibility Criteria:

1. The bidder should have operated UNISEX beauty parlor/salon for at least a period of 5 years. Relevant Registration/ Agreement documents should be attached as a proof. Those who are running only Gents Salon or Ladies beauty parlor are deemed ineligible.
2. The bidder should have a valid GST number.
3. The bidder should have a registered shop at Hyderabad. Details and relevant document (any document verifying ownership or legal lease of the registered office as per list of valid address proof documents mandated by Unique Identification Authority of India (UIDAI).
4. The bidder should have annual income of at least 12 lakhs/year for the last three years.
5. Income Tax returns/Audit report for the last three years should be submitted as a bid.
6. Those who are running Unisex Salon on a Franchise name are also eligible provided the registration documents are on the individual/company's name.

Terms and conditions:

1. The successful bidder shall create a proper ambience with sufficient number of chairs in the beauty parlor/salon, which can be increased based on requirement.
2. The rates (given in attached table at Part-I) shall remain fixed during the period of contract. All the prices are inclusive of GST. No tax can be collected from the end consumer.
3. The bidder is advised to clearly understand the working of the beauty parlor and content of the work involved before submitting quotation.
4. The bidder shall submit his tender document duly signed by him on each page.
5. **The bidder may visit the site and gather a clear idea about the allotted space before submitting the quotation.** Appx. 1190sq.ft. of the area in ST2 [G(D1)] is allotted for setting up of the Unisex Beauty Parlor/Salon. The reserve license fee for this space is **Rs.12,500/- (Rupees Twelve Thousand Five Hundred only)**. The reserved license fee is excluding GST. Bids offering less than the reserve license fee will be summarily rejected. Any alterations to the allotted premises shall be with the prior approval of the Institute during the period of contract. 040-2301 6773 can be contacted for clarification on site related queries.
6. Civil/Structural modifications of the allotted space are not permitted. Interior Design is permission subjected to the approval of appropriate authorities. Entire expenses for Interior Design should be borne by successful bidder.
7. The successful bidder shall complete the work of setting up the Unisex Beauty Parlor/Salon within 30 days from the award of contract.

8. Further, the license fee quoted by the bidder shall be payable together applicable GST on or before 7th day of every English calendar month, failing which a fine of Rs.100/- will be charged.
9. The IITH shall have the right to review the working of this License from time to time and if at any time it is found that the bidder has failed to fulfill any of the conditions of this License or that his working is unsatisfactory, IITH may terminate this License after giving one-month notice, but no such notice will be necessary if the License is terminated on the grounds of serious misconduct or any other act as the IITH may deem fit to do so. The bidder will also have to serve a notice of one month, if he wishes to terminate/withdraw the contract.

10. Commencement and Termination:

The contract may be terminated in any of the following contingencies:

- i. On giving three months' Notice by the Institute OR
- ii. On giving three months' Notice by the contractor OR
- iii. On the expiry of the contract, without any notice. OR
- iv. On giving one months' notice by the Institute at any time during the license period of the contract, in case the service rendered by the agency is not found satisfactory and in conformity with the terms and conditions of the contract and the standard prescribed for this services. OR
- v. On assigning of the contract or any part thereof or any benefit or interest therein or there under by the contractor to any third party for sub-letting the whole or a part of the contract to any third party. OR
- vi. On contractor being declared insolvent by the competent Court of Law without any notice.

In case of termination of the contract on the grounds mentioned at point No. iv & v above the Institute shall forfeit the Bank Guarantee/Security Deposit and the contractor shall not have any claim/right against the Institute.

Provided that during the notice period for termination of the contract, in the situation stated above, the contractor shall keep on discharging his duties as before till the expiry of notice period.

11. The Bidder shall not transfer or assign any part of his interest in this License and that the (Period of this) License shall also be liable to be terminated by death or insolvency of the bidder before the expiry of the period of this License.
12. Water, Electricity and telephone charges, if provided by the Institute to the contractor shall be borne exclusively by the bidder and the proof of payment of charges and taxes shall be submitted to the IITH Admin office.
13. The service hours in the beauty parlor shall be from 08.00 am to 08.00 pm daily which may be modified by IITH if and when considered necessary.
14. The bidder shall display the approved rates prominently in the Unisex Beauty Parlor/Salon.

15. IITH will not provide any equipment and infrastructure. The bidder will have to accept the premises allotted for the purpose on as-is-where-is basis.
16. The bidder and his staff will make their own residential arrangement outside the premises of the IITH. No one will be granted permission to stay in the beauty parlor/salon during night or during non-functional hours.
17. Except Faculty, students and staff, outsiders are strictly not allowed to take Beauty Parlor/Salon's facilities.
18. Within one week of award of the contract, the bidder shall pay **10 months' license fee** in advance as **Security Deposit**, which will be refunded, without any interest thereof, at the end of the contract after adjusting the amount of any damage caused to the premises by any omission or discrepancy on the part of the Bidder or his employee. However, if the bidder fails to serve during the given tenure the entire amount of security deposit will be forfeited.
19. If in the opinion of the IITH authorities, the performance of any of the persons deployed is not satisfactory or he/she is not amenable to discipline or their behavior is not conducive to retain them for the work, he/she should be replaced immediately.
20. The staff should be able to fluently speak any two languages Telugu, Hindi & English.
21. The Bidder and his staff shall remain polite and well behaved with the students, faculty, staff and the guests of IIT Hyderabad. If it is found to the contrary, the contract can be terminated without any notice.
22. The bidder will have to register all his employees who will be working in the beauty parlor/salon along with a copy of their photographs, residential details for clearance by the IITH security.
23. The bidder shall be responsible for the clearing of dustbins for maintaining proper hygiene.
24. The bidder shall carry the Identity Card/Gate Pass issued by IITH at all time while they are in the IITH premises and shall maintain proper dress codes, as approved by the IITH.
25. The bidder will have to ensure that the employees are in clean uniform and maintain personal hygiene and discipline in the campus.
26. The bidder will do proper monitoring and safe keeping of items; IITH will not be responsible for any theft in the Beauty Parlor.
27. Bidder shall not employ any child worker.
28. The bidder should always maintain a feedback book. The monitoring committee of the institute will frequently go through the book. Failure to produce the same will be taken seriously and a fine will be imposed.

29. The bidder shall prominently display in his salon the rates for each of the services. The bidder must keep required change and must not use toffee, chocolate or any other item in lieu of change.
30. The bidder/contractor shall indemnify the IITH from any claims arising out of accidents, disabilities of any nature or death or arising out of provisions under law or any other nature in respect of all workers engaged by the contractor. The contractor will indemnify IITH against all claims in this regard.
31. In certain items mentioned in PART-I, IIT Hyderabad has suggested a range of prices. The bidder should specify the exact service/variety and the corresponding price.
32. The Services quotes in PART-I may not be exhaustive. The bidder is encouraged to quote additional services including special/branded services as optional services. IITH shall then negotiate on the prices of optional with successful bidder. Once all the optional prices are finalized based on mutual consent, the successful bidder shall submit a revised price list inclusive of all the optional items. IIT Hyderabad reserves the right of levying penalty or terminating contract if there any PRICE DEVIATIONS from the mutually agreed prices.
33. The contract shall be governed by the laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such Commercial dealing/processing. Any disputes are subject to exclusive jurisdiction of Competent Court and Forum in Hyderabad, Telangana, India only.
34. Force Majeure: Any delay due to Force Majeure will not be attributable to the Service provider. Force Majeure events shall mean one or more of the following acts or events: Acts of God or events beyond the reasonable control of the Affected Party which could not reasonably have been expected to occur, exceptionally adverse weather conditions, lightning, earthquake, cyclone, flood, volcanic eruption, or fire or landslide; Radioactive contamination or ionizing radiation; Strikes or boycotts (other than those involving the Vendor or its employees/representatives or attributable to any act or omission of any of them) interrupting supplies and services of the Contract for a period exceeding a continuous period of 7 (seven) days; An act of war (whether declared or undeclared), invasion, armed conflict or act of foreign enemy, blockade, embargo, riot, insurrection, terrorist or military action, civil commotion or politically motivated sabotage which prevents rendering of supplies or specified services by the service provider for a period exceeding a continuous period of 7 (seven) days.
35. Jurisdiction: This Agreement including all matter connected with this Agreement, shall be governed by the laws of India (both substantive and procedural) for the time being in force and shall be subject to executive jurisdiction of the Indian Courts at Hyderabad.

**Sd/-
Registrar**

PART-I**(To be submitted along with the Bid)****LADIES BEAUTY PARLOR SERVICES**

Type of Service	Variety	PRICE*
HAIR CUTS/DRESSING	LADIES HAIRCUT – BASIC	150-300
	LADIES HAIRCUT – STYLISH+	400-700
	BLOWDRY	300
	CURLS BLOW DRY	450
	SHAMPOO & CONDITIONER BASIC	200/250/300
	SHAMPOO & CONDITIONER PREMIUM (S/M/L)	350/400/450
	HAIR IRONING	500/600/700
	IRON CURLS	600/700/800
	COLOUR SET	600/700/800
	HENNA	200
HAIR SPA	DANDRUFF/ HAIRFALL/DEEP CONDITIONING	1000/1000/900
DE-TAN	UPPER LIP	40
	UNDER ARM	125
	FEET	150
	FACE & NECK	500
	HALF ARMS	350
	FULL ARMS	500
	HALF LEGS	350
	FULL LEGS	500
	FULL BODY	1300-1500
	BODY TREATMENT	COCOA BUTTER MASSAGE
AROMA OIL		1250-1500
BODY POLISHING		1300-1700
BODY WIPE		1200
CLASSIC WAXING	FULL ARMS	250
	HALF ARMS	175
	FULL LEGS	400-500
	HALF LEGS	250-300
	UNDER ARMS	80-100
	FULL FRONT WAXING	450

	FULL BACK WAXING	250
	CHIN	50
	UPPER LIP	50
	FACE	175
	FULL BODY	1250-1500
	BIKNI LINING	300
THREADING	EYEBROWS	40
	UPPER LIP	40
	LOWER LIP	40
	FOREHEAD	50
	CHIN & NECK	50
	FULL FACE	125-160
MANICURE	CLASSIC	250
	COCOA BUTTER	500
	DEAD SEA	550
	CITRUS SPA	700
	ICE-CREAM	800
PEDICURE	CLASSIC	250
	COCOA BUTTER	500
	DEAD SEA	600
	CITRUS SPA	750
	ICE-CREAM	850
	HEEL PEEL TREATMENT	1300-1700
	NAIL POLISH	80
FACIAL	DIFFERENT TYPES OF FACIAL	900-2000
	BASIC CLEANUP	250
MAKE-UP(incl. eyebrows, full face & neck detan & basic make up)	CLASSIC MAKE-UP	500
	SAREE DRAPING	100
MEHENDI	HALF ARMS	300
	FULL ARMS	500
	HALF FEET	400

GENTS SALON

TYPE OF SERVICE	VARIETY	PRICE
HAIR CUT	BASIC HAIRCUT/TRIMMING	90
	FANCY HAIR CUT	150-180
	HEAD SHAVING/TONSURE	90
	KIDS HAIR CUT	90
	SHAVING	60
	BEARD TRIMMING	60
	UNDER ARM TRIMMING	30
OIL MASSAGE		
	OIL MASSAGE	120
	OIL MASSAGE WITH STEAM	180
	OIL MASSAGE ALMOND OIL	180
	HAIR WASH WITH SHAMPOO	100
HAIR DYE	BASIC HAIR DYE	300
	BRANDED HAIRDYE	600
	ADVANCE HAIR COLOR	600
HAIR SPA		
	DANDRUFF SPA	1000
	HAIR SMOOTHING	1000
	HAIR FALL SPA	1000
	DEEP CONDITIONING	800
BLEACHES		
	HAND BLEACH	400
	FOOT BLEACH	250
	FACE BLEACH	400
	NECK BLEACH	400
PEDICURE/MANICURE		
	Classic Pedicure	200
	Classic Manicure	200
	Cocoa/Chocolate Pedicure	500
	Cocoa/Chocolate Manicure	500
	Foot Massage	500

DE-TAN	Face Detan	500
	Neck Detan	500
	Hand Detan	500
	Leg Detan	500
Face Care		
	Face Clean up	150
	Face massage with steam	500
	Facial	900 - 2000
Any other service in consultation		As agreed upon

36. Penalties/Fine:

S.No.	Violation	Penalty per complaint
1.	Delay in payment of license fee & civic charges	Rs. 100/-
2.	Violation of a contractual obligation not mentioned below	Rs. 200/-
3.	No adherence to the timings mentioned in the tender	Rs. 500/-
4.	Changes in listed items or rates without permission of IITH	Rs. 500/-
5.	Inappropriate personal hygiene of workers	Rs. 500/-
6.	Use of spurious brands, repeat blades etc.	Rs. 500/-
7.	Creating Nuisance/argue with the customers	Rs. 200/-
8.	Damage to Institute infrastructure	Rs. As per actuals
9.	Possession or consumption of Tobacco/ alcoholic items	Rs. 10,000/-

In case of violation(s) and/ if the contractor did not comply with the payment of the penalty the same amount will be deducted from the security deposit.

Any deviation from the above terms and conditions even after initial warnings will attract an appropriate monetary penalty as deemed fit by the Institute authorities.

Sign of Tenderer with office stamp

SELF-DECLARATION

Date:

To
The Director
IIT Hyderabad

Dear Sir,

Ref: Tender for providing Beauty Parlor services at IIT Hyderabad.

In response to the Tender Document for providing unisex beauty parlor services at IIT Hyderabad, I/ We hereby declare that presently our Company/ firm _____ is having an unblemished record and is not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State/ Central Government/ PSU/Autonomous Body.

We further declare that presently our Company/ firm is not blacklisted or debarred and not declared ineligible for reasons other than corrupt & fraudulent practices by any State/ Central Government/ PSU/ Autonomous Body on the date of Bid Submission including violation of relevant labour laws.

I/We hereby declare that I/we, am/are not an employee or a close relative (including son, daughter, and siblings of self or spouse) of any employee of IIT Hyderabad.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, our security may be forfeited in full and the bid, if any to the extent accepted may be cancelled at any stage and the contract may be terminated and we shall be debarred from bidding in future against any other tender.

Yours faithfully,

Place:

Signature

Date:

Name Seal of the bidder

PART II

ACCEPTANCE BY THE TENDERER
(To be submitted along with the Bid)

To

The Director
IIT Hyderabad
Kandi, Sangareddy-502285

I/We agree to abide by **Notice Inviting Tender** and **SCOPE OF WORK AND GENERAL TERMS & CONDITIONS** or such portions thereof as you may specify in the Acceptance of Tender at the prices given in the said schedule in accordance with the above condition and the General and special conditions governing the Contract enclosed here to on receipt of order for the same.

I/We agree to hold this offer open until 90 days and shall be bound by a communication of acceptance dispatched within the period specified above.

I/We agree to all the terms and conditions of the Tender. I/We declare that all the information given above are true to my knowledge any false information given therein shall render me disqualified and my contract may be terminated on account of that.

Sign of Tenderer with office stamp

Address:

Telephone No.:

Email ID:

Station:

Date:

PART-III

Tender for Unisex Beauty Parlor at IIT Hyderabad (Kandi Campus)

Date:

To

The Director
IIT Hyderabad
Kandi, Sangagreddy (D)
Telangana- 502 284

Sir,

I/We herein submit my/our tender for Beauty Parlor at IIT Hyderabad (Kandi Campus). I/We have read the tender document and agree to all the terms and conditions of the contract mentioned in the Tender document.

The License fee I/We offer to pay to the IIT Hyderabad for the premises Appx. 1190 sq.ft. of area for setting up of the Unisex Beauty Parlor/Salon is Rs..... (Rupees.....) per month. **(Please mention the amount in figures and in words) + GST as applicable.**

Yours faithfully,

()

Name and signature of the Tenderer

Address:

Telephone No.:

Email ID:

Station:

Date: